

**HAMILTON UNION
PRESBYTERIAN CHURCH**

Guilderland, New York



2024 REPORTS

For the

ANNUAL MEETING

Of the

Congregational and Corporation

Jan 26, 2025

Agenda
Annual Meeting
of the Congregation of Hamilton Union Presbyterian Church
January 26, 2025

Call the Meeting to Order

Opening Prayer

One: Eternal God, you have called us to be a special people,
to preach the gospel and show your mercy.
Keep your Spirit with us as we meet together,
so that in everything we may do your will.
Guide us lest we stumble or be misguided by our own desires.
May all we do be done for the reconciling of the world,
for the upbuilding of the church,
and for the greater glory of Jesus Christ our Lord.

All: Amen.

Declaration of a Quorum

Items for Information

Clerk's Report

Ministry Reports

Report of the Finance Committee

Pastor's Report

Items for Action

Report of the Nominating Committee

- Election of Ruling Elders

Other Business

Motion to Adjourn

Closing Prayer

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HAMILTON UNION PRESBYTERIAN CHURCH |2024

Our Staff

Rev. Kyle B. Delhagen – Pastor
Brittney St.Pierre- Administrative Assistant
Carol Scott - Organist and Choir Director
Rae Rau - Handbell Choir Director

Communication

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Session

Rev. Kyle Delhagen, Moderator
Bruce Williamson, Clerk of Session

Class of 2024

Liz Egan, Administration & Finance
Debbi Waggener, Worship & Congregational Life

Class of 2025

Chandra Reis, Property
Lindsay Hall, Mission & Social Witness
Vacant, Communications & Outreach

Class of 2026

Diane Irwin, Personnel
Trudy Hutchinson, Congregational Care

REPORT OF THE PASTOR

Congregation of Hamilton Union Presbyterian Church,

As we pause to reflect on 2024, there are many things for which I am grateful, and even more which has me excited for the coming year. In all things, we have seen God's continued presence guiding, providing, and encouraging us in our ministry to our community and our world.

The highlight of the year was, of course, our 200th anniversary celebration on May 19th. Not only was our special worship service filled with joy and thanksgiving (as well as many friendly faces from years gone by), we celebrated by doing what we do best — serving our community through our ambitious 200 for our 200th collection for the Guilderland Food Pantry. In collecting (more than) two thousand items, we continued to ensure that families in need in our community continue to be fed. I am so enormously proud of our congregation in this accomplishment.

This was also a year in which we had some new things take place, particularly a new program to help the young people in our congregation engage with our worship in age-appropriate and fun ways. Beginning this in September has been a wonderful way for our youth to learn the stories of our faith without having to sit through a sermon!

Speaking of, our worship has continued to be vibrant and energized by the Holy Spirit, and this is evidenced by a couple of things. A few weeks ago, I looked out at the congregation as we began worship and noticed that there were at least five faces present who had not been with us a year prior. We have seen increased attendance on Sunday mornings as we join together to praise and worship God. Additionally, our music ministry has itself grown, with the choir adding to its numbers!

On June 2, we also had a fantastic opportunity to be led in worship by Carol Scott, our fearless organist and choir director, and to hear about her research on Thomas Commuck and his *Indian Melodies*. We are excited to continue to support her as she takes her research to a much wider audience in the Hymn Society Conference this summer!

We celebrated the third annual backpack to school event and saw our biggest turnout yet!

We hosted a blood drive for the Red Cross.

We continued our partnership with Cornerstone Campus Ministry in their Food and Faith program (which finds them ministering to *us* just as much as we minister to them!).

Successful Brooks BBQ and Cookie Walk fundraisers.

The one celebration that is also a bit of a sigh of relief, is the big entryway project that, as of this writing, is *very* close to being completed (we are still waiting on the installation of a ramp). This has been a long time coming, and I am immensely grateful to our Property team, but especially to Bruce Williamson for taking the lead on the project and seeing it through. These new doors are absolutely beautiful, and once the entire project is fully complete, we will have a dedication.

There is so much more to celebrate, and it is all presented in the various reports here. I hope you will take some time to review and celebrate with me.

There are, of course, challenges that face us. Being in a budget deficit is always uncomfortable, but the truth of the matter is that most churches are in such a position these days. Your leadership in the Session continues to work hard in looking for new and creative ways to address this, like making our own offering envelopes (a savings of several hundred dollars!), replacing old thermostats with more efficient digital ones, and many others.

We are incredibly aware that times are difficult for many. Finances and personal budgets are stretched tight, prices continue to remain high, and so much remains uncertain about our future.

But the truth is, we cannot do ministry without all of us — in both our financial giving *and* in our participation. Even if all we can do is offer a few dollars and a commitment to pray, that is more than enough for God to work with. Because with God, all things are possible.

So as we enter this new year, prayerfully consider how you are being called to participate in the life of the congregation. No one is too young or too old. As Ginny Jones reminded a group of us just a couple of weeks ago in our Advent book study: “God doesn’t call the equipped. God equips the called.”

Beloved, *you are called*. And God calls you beloved.

Grace & peace,

~Pastor Kyle

Presbyterian Women (PW) – 2024 Annual Report

Submitted by Charlotte Hasselbarth, Communication Chairman

We have about fifteen active members. Our program involves mission projects, Bible study, and fellowship. We have a well-developed relationship with PW at the Presbytery, Synod, and Churchwide levels. Our monthly Circle Meetings are usually on the fourth Tuesday of each month. The Coordinating Team met four times, plus had a Planning Meeting to evaluate the previous year's program and plan for the coming year. We extend our appreciation to the congregation for your donations to our projects throughout the year. All women of the church are invited to join or participate in any of our PW activities.

Our program is centered on the Presbyterian Women's Purpose.

Forgiven and Freed by God in Jesus Christ and Empowered by the Holy Spirit, we commit ourselves to the following:

To nurture ourselves through prayer and Bible study, we

- Finished the *Horizons Bible Celebrating Sabbath: Accepting God's Gift of Rest and Delight*
- Began the *Horizons Bible Study, Sacred Encounters, The Power and Presence of Jesus Christ in Luke-Acts*
- Began all meetings with devotions and ended with a prayer
- Lit a Christ Candle at each Circle meeting

To support the mission of the church worldwide, we

- Made a second mile giving pledge to support our operating fund
- Contributed to third mile giving opportunities: Thank Offering, Birthday Offering, Fellowship of the Least Coin, Banda Bola Sports Foundation and World Central Kitchen
- Provided financial support to Presbyterian Disaster Assistance, The Guilderland Food Pantry and Wizard's Wardrobe
- From our year end surplus, made financial contributions to The MoonCatcher Project, The Guilderland Food Pantry and The Capital Area Council of Churches Men's Overflow Shelter
- Provided financial support for PW in the Presbytery of Albany and the Synod of the Northeast, plus Churchwide PW

- Visited women living in the New Faith Program for Women at The Capital City Rescue Mission
- Provided Easter Baskets for the New Faith Program for Women at the Capital City Rescue Mission, the Family Life Center at Schenectady City Mission, BrianNitsky's Living Resources, Inc. group home, and church staff
- Sponsored Gade Farm Days to support our operating fund
- Donated our used Bible study books to Mayfield Central Presbyterian Church to be sent to a Christian boarding school in Liberia
- Donated gift cards for Lowe's, Amazon, Target, and Walmart for a collection to the PW Churchwide Gathering.
- Collected mittens, hats, scarves, and gloves for our Mitten Tree Project for distribution to people at the at The Capital City Rescue Mission and its New Faith Program for Women, The Schenectady City Mission and it's the Family Life Center plus The Guilderland Food Pantry
- Purchased Christmas gifts for a woman at the New Faith Program for Women at the Capital City Rescue Mission and residents at Brian Nitsky's Living Resources, Inc. group home
- Sent Christmas cards to our church family's young adults and others to remember
- Gave monetary gifts to church staff at Christmas

To work for justice and peace, we

- Planned mission programs that have a justice and peace aspect
- Attended the PW in the Presbytery of Albany Spring Gathering where the program was a report on the 2023 PW USA Mission Experience Trip to the US/Mexico border by Marianne Montero, the PW in the Synod of the Northeast Representative and B. Deitz reported on her 2016 mission trip to the US/Mexico border though BorderLinks
- Attended the Fall Gathering of PW in the Presbytery of Albany where the program was Literacy as Power by Tracey Johnson, former teacher in the Guilderland school District

To build an inclusive caring community of women that strengthens the Presbyterian Church (USA) and witnesses the promise of God's Kingdom, we

- Decorated the Mitten Tree with Christmons after mittens were distributed
- Invited all women in the congregation to participate in all PW Circle meetings and events

- Hosted a Mission Minded Brunch and Christmas Luncheon
- Promoted events sponsored by Presbyterian Women in the Synod of the Northeast
- Offered all Circle meetings in a hybrid format
- Had an annual Planning Day and 3 Coordinating Team meetings
- Hosted a World Day of Prayer hybrid service for PW in the Presbytery of Albany
- C. Hasselbarth attended a zoom Ash Wednesday Retreat, sponsored by PW in the Hudson River Presbytery, the PW in the Synod of the Northeast Fall Zoom Business meeting and all 4 Sharing and Caring Zoom programs plus is on the PW in the Presbytery of Albany Coordinating Team
- Gave a \$250 Scholarship to Andre Ralph, the Moderator of PW in the Presbytery of Albany toward her expenses at the PW Churchwide Gathering

Coordinating Team: Darlene Bauer, Betty Deitz, Charlotte Hasselbarth, Maryanne Masley-Hannett, Nancy Messersmith, Beverly Montgomery

PW 2024 Financial Report

<u>MISSION PROJECTS 2024</u>			
Mar-24	Easter Basket Project	\$380	Donations
		380	Supply costs
Jun-24	Banda Bola Sports Fndtn	410	Donations
		410	CK to Banda Bola
Nov-24	Thank Offering for PW	515	Donations
		515	Ck to PW
24-Dec	Birthday Offering for PW	377	Donations
		377	Ck to PW
24-Dec	Free Will Offering	385	Donations
		385	Ck to World Kitchen
<u>INCOME</u>			
2024	PW Pledges	\$2,900	
	Gade Days Income	382	
	Donations	185	
	Bank checks overcharge	92.23	
	Savings	46.77	
			<u>TOTAL</u>
			\$3,606
<u>EXPENSES</u>			
24-Mar	CWG Grant donation	\$250	
24-Apr	PW Alb Presbytery Donation	100	
24-Apr	PW Annual Mission Fund don	1600	
24-Apr	Wizards Wardrobe Donation	50	
24-Apr	PW in Synod of the NE Donat	50	
24-Apr	Presbytery Disaster Assistanc	350	
24-Apr	Guilderland Food Pantry Donat	200	
24-Nov	Living Resources Christmas Gif	150	
24-Nov	HUPC Staff Cash Gifts	350	
24-Nov	CACC Mens Overflow Shelter	100	
24-Nov	New Faith Family Gifts	250	
24-Nov	Mooncatchers Project Donat	150	
24-Sep	Postage for Study Booklets	6	
			<u>TOTAL</u>
			\$3,606
12/31/2024	Bank Balance	\$5,366.28	
	SAVINGS	\$3,000	
	Operating Fund	\$2,366.28	2025 Pledge Income paid

2024 Clerk's Report

Hamilton Union began 2024 by saying goodbye, with great thanks, to Session members Sue Ferris (termed-out) and George Hannett (resigned early for personal reasons) and welcomed new Session members Trudy Hutchinson (3 year term), Debbie Waggoner (filling remaining 1 year of George Hannett's term) and returning Member Diane Irwin (3 year term). Trudy Hutchinson is leading a revamped "Congregational Care Team". This change was discussed at last year's annual meeting and subsequently by Session. It involves merging the functions of the Board of Deacons into an expanded Session Team and creates new opportunities for congregational participation.

Unfortunately, Session member Karen Williamson also resigned (for health reasons) and her position was not replaced, leaving Session with only 6 members for 2024 (instead of the intended 7). Nevertheless, Session had a busy and productive year on behalf of Hamilton Union Presbyterian Church.

In 2024, Session created the regular "Session Highlights" as a new communication vehicle with the congregation to keep everyone informed about Session's activities and discussions at their monthly meetings, as well as sharing Pastor Kyle's monthly reports to Session on his activities. We plan to continue this effort and hope members find it informative. As always, if anyone has questions about what Session is up to, please feel free to ask any member or Pastor Kyle.

A major milestone was achieved in 2024 when Hamilton Union celebrated its 200th anniversary on May 21. In other milestones, we also hosted a 100th birthday celebration for long-time member Doris Donley early in the year and helped celebrate Ann and Peter

McKinney's 60th wedding anniversary. In July, we hosted our first blood drive with the Red Cross and look forward to continuing that partnership going forward.

2024 was also a year for building projects. Following completion of the major mold remediation project in 2023, Session turned its attention to addressing needs for the sanctuary entry. A major concern was the entry doors not being able to be closed and locked properly due to the rot around the frame and shifting of the doors. Since a fire inspection was upcoming, Session authorized the Property Team to arrange for a contractor to temporarily fix the doors so they would function and pass inspection.

As most folks had also observed, the old concrete stairs and sidewalk were crumbling and the metal railings had rotted and fallen off. In addition, the old concrete ramp was crumbling and did not meet current accessibility codes. Session approved using remaining Hallenbeck gift funds towards a major renovation project and authorized Bruce Williamson to lead that effort, with advice and consent by Session.

After soliciting bids to replace the sidewalk, stairs, ramp and doors, Session accepted the bid from Bennett Contracting, of Albany, for the work and discussions began about design. To accommodate a new (aluminum) accessible ramp system, the plans involved extending the top landing area and redesigning the ramp location to meet the required slopes. Once we had a basic idea of the desired design, Session approved a contract with Nolan Engineering for the stamped plans required for the Town building permit. At the same time, Session began considering designs for new doors. Anyone who has done a remodeling project will understand how many *thousands* of choices there are for any project involving doors, tile, cabinetry, etc.. After several rounds, Session selected a design and the new (custom) doors were ordered. (In addition to the

Hallenbech gift, and other unrestricted memorial funds, a significant, anonymous donation was made to HUPC specifically for the new doors. Thank you very much, anonymous!)

Construction finally started in the fall with removal of the concrete sidewalk, stairs and ramp. Once removed, it was discovered there was no foundation or footers under the stairs, which is required by current code. This led to a delay while a new foundation was dug and concrete poured. Removing the stairs also exposed significant rot of the sill across the entire front of the entry, which had to be replaced.

Fortunately, good weather held into December and the new sidewalk, stairs, landing and doors were installed just before Christmas. When the weather cooperates again, the new ramp system will be installed and a “dedication” will be planned.

Not to be outdone, the Property Team dealt with additional building issues, namely roof repairs. During a summer storm (the afternoon of our rained-on Brooks BBQ), a tree fell behind the church and punched a hole in the roof above Fellowship Hall. While this was being repaired, the contractor also noticed significant rot around the skylight and chimney that also needed to be addressed. This is what you have to expect with an old building.

In June, we were saddened to learn that our Administrative Assistant, Kim Matthews, would be leaving us in September for a new position in special education with the Guilderland School District. We are grateful for her service and recognize this new opportunity is a great one for her. Fortunately, we were able to bring on Brittney St. Pierre to replace Kim in August, which gave her a chance to shadow Kim for a month to start learning the job. We are glad to have Brittney and continue to ask for patience as she, and we, get up to speed and build our working relationship.

Finally, HUPC received one new member in 2024, Ginny Jones, by letter of transfer. There were no baptisms in 2024. Sadly, we also said goodbye to two members in 2024, Don Montgomery and Hiram Eberlein, as well as our friend, Ben Bunday.

Submitted, Bruce Williamson, Clerk

Congregational Care Committee Annual Report 2025

Session Chair: Trudy Hutchinson

Members: Elena Delhagen, Cindy Schultz, and others within the congregation from time to time

This is the first annual report for the Congregational Care Committee – a committee formed in 2024 to take over some of the duties of the Deacons and to find new ways to care for our members. It has been a “work in progress” as those involved brought together the pieces to create a new entity. It remains a work in progress and we all hope that the responsibilities of this Committee will be enabled as more people express an interest to become involved. When you think about it, as the family of Hamilton Union, we have the reputation of being there for each other. So bright days of helping each other are ahead.

Some of our accomplishments during 2024 were: praying for members and friends; distributing prayer shawls and lap blankets made by the HUPC Crafters to HUPC friends and family, patients in need of comfort at Albany Medical Center and St. Peter’s Hospital, patients in hospice at both facilities, and preemie blankets for babies growing in the Neonatal ICUs at both AMC and St. Peter’s; sending cards to our members celebrating birthdays, anniversaries, sharing the burdens of grief; providing transportation to many of our members needing medical treatment or doctor visits; and delivering flowers or sustenance.

Thank you all for your participation this past year. If you were a Deacon, are a Deacon or just have a heart to help others, we’re looking forward to your involvement. If you have a special interest of a way to help, we look forward to hearing from you and working alongside with you.

Blessings for 2025, Trudy Hutchinson

Worship and Congregational Life

2024 opened with our congregation continuing to use the Narrative Lectionary as our guide to worship. The summer was spent with the women of the Old Testament which gave us a chance to explore the impact of several women in our faith journey.

Lent brought Special Services for Ash Wednesday, Good Friday, with stations of the cross, and Easter sunrise services.

For Advent we have dug deep into the word “Hospitality” and coming in and staying awhile. Slowing down and getting to know others and ourselves and how we can make all feel welcome and accepted for who we are.

All of this was greatly enhanced by the many people who shared their musical, public speaking and welcoming talents with each person who attended services.

Our music program led by Carol Scott benefited from all the people that shared their musical talents with us. Choir members, soloists, instrumentalists, guest organists. and the Bell Choir led by Rae Rau.

In June Carol Scott shared “Music in the Air: Thomas Commuck’s Indian Melodies” based on her research of his work. It was beautiful and we appreciate her work and willingness to share it with us.

With the work of many talented people our worship experience is meaningful and a special event in each of our lives.

Respectfully submitted

Deborah Waggener

ANNUAL REPORT OF FINANCE, ADMINISTRATION and STEWARDSHIP
2024 YTD NOVEMBER FINANCIAL SUMMARY:

Attached you will find the Balance Sheet, Treasurers Report, Fund Activity Report for the year-to-date ended November 30, 2024 for Hamilton Union Presbyterian Church. Note that December 2024 reports were not finalized as of the time of the Annual Report Printing. An addendum will be provided at the Annual Meeting with December Information. The Church ended the year-to-date November period end with a deficit of \$20,069 versus a Session approved budget YTD November deficit of \$26,267. This favorable to budget result was primarily driven by favorable to budget revenue of \$4.5k and favorable to budget expense in the amount of \$1.7k. Contribution revenue was the largest contributing factor to the favorable compared to budget results.

The Church's year end 2025 Fund Balance was not finalized at the time of print but is estimated to increase by approximately \$50k. The Fund Balance increase is driven primarily by an increase in investments.

2025 STEWARDSHIP

The Stewardship campaign was completed with 41 pledge units submitting pledges for the upcoming year. Pledges of \$100,220 were received compared to \$105,760 for 2024, an overall decrease of \$5,540. The Session will continue its' mission to welcome new worshipers and potential new members to continue the increase in pledge revenue for future years.

2024 BUDGET

At the last Session meeting, the Session approved a \$30,676 deficit for 2025. The increase in the deficit is primarily driven by the decrease in pledge revenue and offset by an increase in investment income draw. Personnel costs for 2025 will increase based on recommendations from the Presbytery including an increase of medical benefit costs required by the Presbytery. The increase in Personnel costs is offset by the anticipated decrease in property costs post implementation of energy saving costs and other anticipated decrease in administrative costs. The Finance Committee included Liz Egan, Chair, Darlene Bauer, Jim Gade and John Nitsky.

The Committee thanks the contracted Bookkeeper, Lisa Allendorph and both Kim Matthews and Brittney St.Pierre, Administrative Assistants, for their work in the office supporting the Committee.

Sincerely,

Liz Egan, Chair

2025, 2024, 2023 Annual Budget versus 2024 YTD Actuals and Budget through November

	2025	2024	2024	2024	2023
	<u>Annual Budget</u>	<u>YTD Nov Actual</u>	<u>YTD Nov Budget</u>	<u>Annual Budget</u>	<u>Annual Budget</u>
Income:					
Pledge Revenue	100,220	100,263	96,488	105,260	94,930
Other Contributions	7,100	7,804	9,304	10,150	10,150
Total Contributions	107,320	108,067	105,793	115,410	105,080
Use of Space	18,800	18,791	16,830	18,360	12,400
Investment Income	35,677	27,686	27,676	30,192	27,175
Fundraisers	9,000	8,514	8,250	9,000	11,000
Total Other Income	63,477	54,991	52,756	57,552	50,575
Total Revenue	170,797	163,059	158,549	172,962	155,655
Expenses:					
Salary/Benefits	140,143	123,137	120,075	130,990	124,986
Property	36,145	37,267	38,501	42,001	43,879
Administration & Communication	11,535	14,659	12,375	13,500	19,654
Mission & Social Witness	6,100	2,400	6,210	6,775	6,775
Worship & Congregational Life	3,000	2,419	2,292	2,500	1,900
Faith Development	250	0	458	500	500
Congregational Care (Deacons)	800	(250)	779	850	850
Presbytery Per Capita	3,500	3,496	4,125	4,500	4,462
Total Expenses	201,473	183,127	184,815	201,616	203,006
Net Profit/(Deficit)	(30,676)	(20,069)	(26,267)	(28,654)	(47,351)

Hamilton Union Presbyterian Church - Guilderland New York
Balance Sheet as of November 30, 2024

Account #	Account Name	Beginning	YTD Balance
<i>Assets</i>			
1.100.100	Citizens Bank - Operating Acct	22,078.32	(2,002.34)
1.100.200	Securities Held	0.10	0.10
1.200.100	Citizens Bank - Non-Operating	116,700.03	112,540.09
1.200.170	Investments	681,130.41	681,130.41
1.200.185	Citizens Bank - Bus Non-Operat	200.00	200.00
	Total Current Assets	820,108.86	791,868.26
1.200.410	Office Equipment	67,827.90	67,827.90
1.200.420	Office Furniture	31,952.91	31,952.91
1.200.450	Building - Church	352,036.20	352,036.20
1.200.455	Building Improvments - Church	75,092.03	80,147.03
1.200.500	Accumulated Depreciation	(383,056.91)	(383,056.91)
	Total Fixed Assets	143,852.13	148,907.13
	Total Assets	963,960.99	940,775.39
<i>Liabilities</i>			
2.100.148	HUPC - Non-Operating Account	0.00	175.00
2.100.174	Nursery School	1,000.00	1,000.00
2.100.221	Charter One Bank	0.00	237.18
	Total Accounts Payable	1,000.00	1,412.18
2.000.000	<i>Accounts Payable/Vendors</i>	0.00	(250.00)
2.100.301	The Hartford	0.00	8.00
2.100.462	Insurance Board	(3,129.96)	0.00
2.100.512	Deluxe	0.00	(545.34)
2.100.559	Delhagen, Rev. Kyle	325.00	650.00
2.100.573	Christ Child Society of Albany	0.00	100.00
	Total Liabilities	(1,804.96)	1,374.84
<i>Fund Balance</i>			
3.100.000	General Operating Fund Balance	37,867.38	17,798.87
	Total Operating Fund	37,867.38	17,798.87
3.200.000	Building Fund Balance	143,852.13	143,852.13
3.200.200	Housing Fund	171,212.19	171,212.19
3.200.206	Self Insurance Fund	1,000.00	1,000.00
3.200.208	Capital Replacement Fund	22,342.05	22,342.05
	Total Building Funds	338,406.37	338,406.37
3.300.302	Joy Gift Fund	398.00	100.00
3.300.303	One Great Hour of Sharing	625.00	185.00
3.300.304	Peace Offering Fund	350.00	380.00
3.300.305	Pentecost Fund	740.00	141.00
3.300.306	2 Cents-A-Meal Fund	553.51	463.00
3.300.307	Disaster ReliefFund	(422.55)	(422.55)
3.300.308	Seminary/Student Aid Fund	77.94	77.94
3.300.310	Blanket Drive Fund	(50.00)	(50.00)
3.300.316	Mission Trip Fund	15,554.08	15,554.08
3.300.317	Joshua Foundation Fund	10,000.00	10,000.00
3.300.330	Social Witness/Mission Fund	6,739.02	6,574.55
	Total Mission Funds	34,565.00	33,003.02
3.400.000	Memorials Fund Balance	203,093.22	198,573.38
3.400.401	A. Snyder Memorial	1,085.00	1,085.00
3.400.427	Deitz Adult/Youth Leadership	462.06	462.06
	Total Memorials Funds	204,640.28	200,120.44
3.500.000	Special Purpose Fund Balance	5,248.80	5,298.80
3.500.501	Christmas Staff Gift	702.12	702.12

3.500.502	Worship Grant Fund	28.15	28.15
3.500.503	Christian Education	2,000.00	2,000.00
3.500.506	Youth Fund	412.61	412.61
3.500.510	Flower Fund	2,124.04	1,945.97
3.500.515	Hallenbeck - Music Fund	2,125.00	2,038.00
3.500.520	PangburnLibrary Fund	861.47	861.47
	Total Designated Funds	13,502.19	13,287.12
3.800.001	Income Investment Gains	(5,465.62)	(5,465.62)
3.800.002	Restricted Investment Gains	154,902.96	154,902.96
3.800.003	Housing Investment Gains	178,247.39	178,247.39
	Total Investment Gains/Losses	327,684.73	327,684.73
3.900.901	Bliss Endowment	500.00	500.00
3.900.902	Cabders Endowment	100.00	100.00
3.900.903	DeGraff Endowment	1,000.00	1,000.00
3.900.904	Hallenbeck - Music Endowment	3,000.00	3,000.00
3.900.905	Pangburn - Library endowment	3,000.00	3,000.00
3.900.906	VanZandt Endowment	1,000.00	1,000.00
3.900.907	Wallace Endowment	500.00	500.00
	Total Endowment Funds	9,100.00	9,100.00
	Total Fund Balance	965,765.95	939,400.55
	Total Liabilities and Fund Balance	963,960.99	940,775.39

Hamilton Union Presbyterian Church - Guilderland New York
Treasurer's Report as of November 2024 for Operating Fund

Account #	Account Name	YTD Balance	Budget YTD	Annual Budget
<i>Income</i>				
4.100.100	Pledged Giving	100,263.18	96,492.00	105,260.00
4.100.130	Loose Offerings	5,740.59	4,719.00	5,150.00
4.100.131	Non-Pledge Env Giving	220.00	3,663.00	4,000.00
4.100.135	Per-Capita Apportionment	713.00	913.00	1,000.00
4.100.136	Transfer from Non-Operating	0.00	0.00	0.00
4.100.140	Other Income	1,130.54	0.00	0.00
4.100.141	Church Usage	18,790.51	16,830.00	18,360.00
	Total General Contributions	126,857.82	122,617.00	133,770.00
4.100.200	Interest Income - Operating	27,686.41	27,676.00	30,192.00
4.100.310	Brooks Barbeque	8,514.27	8,250.00	9,000.00
	Other General Fund Income	36,200.68	35,926.00	39,192.00
	Total General Fund Income	163,058.50	158,543.00	172,962.00
	Total Income	163,058.50	158,543.00	172,962.00
<i>Expense</i>				
5.100.002	Per Capita Apportionment	3,496.00	4,125.00	4,500.00
	Total Mission & Per Capita	3,496.00	4,125.00	4,500.00
5.100.100	Board of Deacon	(250.00)	781.00	850.00
5.100.101	Communion Supplies	0.00	0.00	0.00
5.100.102	Coffee Supplies	0.00	0.00	0.00
5.100.103	Greeting Cards	0.00	0.00	0.00
5.100.104	Receptions/Funerals	0.00	0.00	0.00
	Total Board of Deacons	(250.00)	781.00	850.00
5.100.200	Program-Chrch Schl	0.00	462.00	500.00
5.100.240	Child Care Compensation	0.00	0.00	0.00
	Total Christian Education	0.00	462.00	500.00
5.100.300	Social Witness	2,400.00	5,203.00	5,675.00
5.100.330	Mission Support Exp.	0.00	1,012.00	1,100.00
	Total Social Witness Ministry	2,400.00	6,215.00	6,775.00
5.100.501	Pastor Base Salary	45,727.31	44,451.00	48,495.00
5.100.502	Pastor Social Security	4,283.62	4,422.00	4,823.00
5.100.503	Pastor Death & Disability	586.32		
5.100.505	Pastor Medical Benefits	11,092.08	16,764.00	18,282.00
5.100.506	Pastor Pension Benefits	9,253.90	7,018.00	7,654.00
5.100.507	Pastor Dental Benefits	(73.88)		
5.100.509	Pastor Travel/Prof Exp	827.04	1,980.00	2,161.00
5.100.510	Pastor Study Expense	1,002.66	1,837.00	2,000.00
5.100.511	Pastor Housing Allowance	12,922.36	13,332.00	14,548.00
5.100.520	Administrative Salary	17,515.50	15,345.00	16,737.00
5.100.522	Administrative Soc Sec	1,339.95	0.00	0.00
5.100.523	Disability Insurance Exp. 2	0.00	0.00	0.00
5.100.524	Workers Comp Expense	811.00	748.00	810.00
5.100.530	Pastor Supply	0.00	0.00	0.00
5.100.531	Pastor's Office Supplies	19.20	55.00	55.00
5.100.540	Office Supplies	2,623.03	1,562.00	1,700.00
5.100.541	Copier Costs	3,493.48	2,563.00	2,800.00
5.100.542	Postage Expense	924.03	748.00	815.00
5.100.543	Copy and Laser Paper	478.90	341.00	370.00
5.100.545	Telephone Expense	546.50	737.00	800.00
5.100.546	Bank Fees	727.73	1,023.00	1,110.00
5.100.547	Internet Access	2,322.88	2,068.00	2,250.00
5.100.550	Session Expense	401.55	0.00	0.00

5.100.560	Accounting Software	745.00	913.00	1,000.00
5.100.561	Review/Bookkeeping Costs	2,160.00	2,288.00	2,500.00
5.100.570	Offering Envelopes	0.00	88.00	100.00
5.100.571	Stewardship Campaign	0.00	0.00	0.00
5.100.590	Pastor Discretionary	0.00	0.00	0.00
	Total Stewardship & Admin	119,730.16	118,283.00	129,010.00
5.100.600	Custodial Cleaning Service	5,550.00	4,587.00	5,000.00
5.100.611	Church Utilities	6,618.22	7,337.00	8,000.00
5.100.620	Water and Sewer	1,292.53	44.00	50.00
5.100.625	Church Insurance	13,621.21	12,441.00	13,575.00
5.100.631	Snow Plowing	3,000.00	2,750.00	3,000.00
5.100.632	Lawn Care - Church	1,749.99	1,606.00	1,750.00
5.100.634	Waste Disposal	545.00	462.00	500.00
5.100.635	Church Maintenance	4,396.96	8,877.00	9,678.00
5.100.636	Furnace Maintenance	0.00	0.00	0.00
5.100.650	Custodial Supplies	492.97	462.00	500.00
5.100.690	Transfer to Capital Fund	0.00	0.00	0.00
	Total Property Ministry	37,266.88	38,566.00	42,053.00
5.100.701	Musician Salary	16,580.56	14,190.00	15,480.00
5.100.702	Musician Social Security	1,268.36	1,056.00	1,148.00
5.100.703	Disability Insurance Exp.	0.00	0.00	0.00
5.100.710	Musicl Sppls - Choir	0.00	462.00	500.00
5.100.711	Muscl Sppls - Handbells	98.44	88.00	100.00
5.100.715	Organ & Piano Maintenance	0.00	187.00	200.00
5.100.718	Substitute Musicians	0.00	462.00	500.00
5.100.720	Worship Supplies	821.94	0.00	0.00
5.100.728	Guest Ministers (Pulpit Sply)	1,498.16	0.00	0.00
	Total Worship Ministry	20,267.46	16,445.00	17,928.00
5.100.801	Special Events	0.00	0.00	0.00
5.100.802	Kitchen Supplies	0.00	0.00	0.00
	Congregational Life Ministry	0.00	0.00	0.00
5.100.548	Administrative Expense-Gas Mileage	216.51		
	Total Expense	183,127.01	184,877.00	201,616.00
	Difference	(20,068.51)	(26,334.00)	(28,654.00)

**Hamilton Union Presbyterian Church - Guilderland New York
Consolidated Fund Activity Report for November 2024**

Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.100.000	General Operating Fund Balance	23,644.69	8,499.92	14,345.74	0.00	17,798.87
3.200.000	Building Fund Balance	143,852.13	0.00	0.00	0.00	143,852.13
3.200.200	Housing Fund	171,212.19	0.00	0.00	0.00	171,212.19
3.200.206	Self Insurance Fund	1,000.00	0.00	0.00	0.00	1,000.00
3.200.208	Capital Replacement Fund	22,342.05	0.00	0.00	0.00	22,342.05
3.300.302	Joy Gift Fund	100.00	0.00	0.00	0.00	100.00
3.300.303	One Great Hour of Sharing	185.00	0.00	0.00	0.00	185.00
3.300.304	Peace Offering Fund	355.00	25.00	0.00	0.00	380.00
3.300.305	Pentecost Fund	141.00	0.00	0.00	0.00	141.00
3.300.306	2 Cents-A-Meal Fund	463.00	0.00	0.00	0.00	463.00
3.300.307	Disaster Relief Fund	(422.55)	0.00	0.00	0.00	(422.55)
3.300.308	Seminary/Student Aid Fund	77.94	0.00	0.00	0.00	77.94
3.300.310	Blanket Drive Fund	(50.00)	0.00	0.00	0.00	(50.00)
3.300.316	Mission Trip Fund	15,554.08	0.00	0.00	0.00	15,554.08
3.300.317	Joshua Foundation Fund	10,000.00	0.00	0.00	0.00	10,000.00
3.300.330	Social Witness/Mission Fund	6,574.55	0.00	0.00	0.00	6,574.55
3.400.000	Memorials Fund Balance	198,573.38	0.00	0.00	0.00	198,573.38
3.400.401	A. Snyder Memorial	1,085.00	0.00	0.00	0.00	1,085.00
3.400.427	Deitz Adult/Youth Leadership	462.06	0.00	0.00	0.00	462.06
3.500.000	Special Purpose Fund Balance	5,298.80	0.00	0.00	0.00	5,298.80
3.500.501	Christmas Staff Gift	702.12	0.00	0.00	0.00	702.12
3.500.502	Worship Grant Fund	28.15	0.00	0.00	0.00	28.15
3.500.503	Christian Education	2,000.00	0.00	0.00	0.00	2,000.00
3.500.506	Youth Fund	412.61	0.00	0.00	0.00	412.61
3.500.510	Flower Fund	1,857.97	88.00	0.00	0.00	1,945.97
3.500.515	Hallenbeck - Music Fund	2,038.00	0.00	0.00	0.00	2,038.00
3.500.520	Pangburn Library Fund	861.47	0.00	0.00	0.00	861.47
3.800.001	Income Investment Gains	(5,465.62)	0.00	0.00	0.00	(5,465.62)
3.800.002	Restricted Investment Gains	154,902.96	0.00	0.00	0.00	154,902.96
3.800.003	Housing Investment Gains	178,247.39	0.00	0.00	0.00	178,247.39
3.900.901	Bliss Endowment	500.00	0.00	0.00	0.00	500.00
3.900.902	Cabders Endowment	100.00	0.00	0.00	0.00	100.00
3.900.903	DeGraff Endowment	1,000.00	0.00	0.00	0.00	1,000.00
3.900.904	Hallenbeck - Music Endowment	3,000.00	0.00	0.00	0.00	3,000.00
3.900.905	Pangburn - Library endowment	3,000.00	0.00	0.00	0.00	3,000.00
3.900.906	VanZandt Endowment	1,000.00	0.00	0.00	0.00	1,000.00
3.900.907	Wallace Endowment	500.00	0.00	0.00	0.00	500.00
Total		945,133.37	8,612.92	14,345.74	0.00	939,400.55

Property committee annual report

Committee:

- Chandra Reis (chair), Bruce Williamson, Rae Rau, Steve Smith, Jim Gade, Hugh Stevens

2024 Projects:

Project	Person	Status
Church entrance	Bruce	Replaced cement stairs. Added foundation to support them. Replaced doors, repaired floor and support beams in the entryway. Ramp still to be done.
Roof damage from tree falling	Hugh	Repaired the hole in the roof Roofer found significant damage around skylight behind altar. Repaired
Programmable thermostats	Chandra	Moved programmable thermostat from lounge to sanctuary
Lights in sanctuary	Rae	Ordered and replaced missing bulbs.
Door from sanctuary to education building	Rae	Repaired hinge mounts
Parking lot patch	Jim/Bruce	Trimmed weeds growing through pavement, patched worst of holes/divots
Parking lot	On hold	To be done after ramp
New landscape company?	TBD	Get bids next spring

Submitted by Chandra Reis

MISSION AND SOCIAL WITNESS - 2024 ANNUAL REPORT

The Mission and Social Witness Committee has been active and continues to look for more ways to extend our reach. Here's a list of the work we completed throughout the year:

- **Denominational Offerings**
 - Made information available for 2 special offerings:
 - Pentecost
 - Christmas Joy
 - Learned that General Assembly has reorganized the special offerings for 2026:
 - One Great Hour of Sharing
 - World Communion Offering
 - Christmas Joy
- **Undesignated Mission Line Items**
 - \$1,000 to PDA for Hurricane Helene Relief
- **Cornerstone Protestant Campus Ministry**
 - Donated \$1,000 to its Operating Budget
 - Donated \$500 to sponsor a peer minister
 - Provided dinner followed by devotional time for the *Faith and Food* program during the spring and fall semesters
- **Miscellaneous Events/Activities**
 - Monthly trips to volunteer at Regional Food Bank
 - Members attended PW sponsored programs
 - Members attended / assisted at the Backpack to School Program at HUPC
 - Members attended / assisted with the Cookie Walk at HUPC
 - Members supported the food drive to collect 200 of 10 regularly needed items for the Guilderland Food Pantry in celebration of HUPC's 200th Anniversary
 - Members helped support the Caring Closet's collection of personal hygiene items to GCSD students
 - Members supported the Guilderland Food Pantry's effort to fill 200 Christmas meal baskets by including desired items in our Reverse Advent Calendar

We are excited to continue our work in 2025. We will be supporting many of the same programs and events while looking for new ways to address the ever-changing needs of those in our community. We will focus on addressing the underserved while exploring themes of tolerance, acceptance and peacekeeping. Hunger continues to be a significant issue affecting many people locally and around the world; therefore, we will highlight programs, events and resources addressing food insecurity. Our hope is that through education and collaboration we can identify opportunities to offer support and make a difference here in the Capital District and beyond.

Committee members:

Keni Banda, Betty Deitz, Rev. Kyle Delhagen, Wayne Gannett, Lindsay Hall,
Maryanne Masley-Hannett, Charlotte Hasselbarth and Nina Zanetti

Adjunct member:

Cindy Schultz

Submitted by Lindsay Hall

Faith Development

This past year has seen us grow our faith in many different ways. From the ongoing and consistent (Making Connections Bible Study on Monday afternoons) to the new and innovative (Worship for our Young People), we continue to seek ways to grow our faith.

In the spring, Rae Rau and Elena Delhagen led a small group in a Spiritual Retreat: Woven Together, in which they explored the powerful spiritual symbol of weaving that reminds us of the One who wove us together while calling us to be connected to others in relationship. This was a fantastic event!

In the late summer, we held our Third Annual Backpack to School event in which we celebrated the start of a new school year by gifting our neighbor families with school supplies to get ready. This event has continued to grow, and we are so grateful for the generosity of our congregation in helping our community members in need.

As we entered a new school year in September, we saw a need within our worship to connect our young people in new and fresh ways. Our Worship for Young Ones began and has been a wonderful success. Our children are engaging with the biblical stories in ways that are both creative and engaging, and helps them to “get the wiggles out!” Thank you to all who have volunteered for this time!

Finally, as we ended the year, we found three different ways to engage with the Advent story. First was in our worship, in which we focused on hospitality and “Staying Awhile,” which asked us to consider where we feel welcome and how we can extend that welcome to others. Second was through a book study on one of the quietest, yet steadiest characters in the story: Joseph, looking at how his being Jesus’ earthly father probably impacted Jesus’ ministry and identity in profound ways.

The third way was through a project that Pastor Kyle did for his Doctor of Ministry program in which he led five different meditations on *Blue Christmas: Meditations for a Weary World*, by Kathy Escobar. These were met with gratitude and thanks as this time of year is not always an easy one for those who have known loss and grief.

We look forward to all the ways God will grow us in 2025. If you have any ideas for a study or ways to grow our faith, speak to Pastor Kyle or a member of Session!

PERSONNEL– 2024 ANNUAL REPORT

During 2024 we saw some changes to our staff. At the end of August, Kim Matthews left to take a position elsewhere. We greatly appreciate Kim for all that she did for the church in the years she was with us. We are especially grateful for all the work she put into helping to coordinate the celebration of the church's 200th anniversary last spring. At the end of November we had an opportunity to celebrate and thank Kim Mathews when she joined us for worship and fellowship.

Pastor Delhagen, Liz Egan and Diane Irwin developed an updated job description and conducted interviews in late August. We were fortunate to welcome Brittney St.Pierre as our administrative assistant. There was a brief opportunity for transitioning before Kim left and Brittney has been becoming familiar with all the aspects of the church office. Welcome, Brittney!

Carol Scott, Organist & Choir Director, has done a wonderful job enhancing the worship experience through music this year. It is wonderful to see the increase in the size of the choir this year. Rae Rau has continued to lead the bell choir which has provided special music throughout the year.

Pastor Delhagen has continued to provide leadership in the church. This fall, Pastor Kyle started a "Worship for Young People" program where our young people have been engaging with the stories we have been hearing in sermons in a unique and fun way such as through stories, crafts, and games.

The terms of call are slated for approval at the Annual Meeting. The effective date of compensation changes will be effective as of January 1st once the terms of call are approved. At the end of August, representatives from the personnel team met with representatives from the Presbyterian Church to learn more about the changes to the healthcare requirements for pastors and families. During the meeting we went through the different options and chose the one that was the most cost effective option for this year. This resulted in a 4% increase in healthcare costs for 2025. We will explore the different options for next year when the full change goes into effect and will make a recommendation to the Session and church.

The personnel committee is currently beginning the process of conducting annual reviews of the staff.

The personnel committee is looking for new members to join the committee. If you are interested in joining, please reach out to Diane Irwin.

Respectfully submitted by: Diane Irwin

Report of the Nominating Team

Greetings from the Nominating Committee. It's that time of year when we ask members to step up and answer the call to help lead the mission of our church through service as Elders, Committee Members or Officers of the Corporation.

To that end, the here is my report for those on the ballot for election at the Annual Congregational Meeting on January 26, 2025:

RULING ELDERS – CLASS OF 2028:

1. Liz Egan
 - to serve a second term; also agrees to continue on as President of the HUPC Corporation for 2025.
2. Charlotte Hasselbarth
3. _____ VACANT AND IN NEED.
CAN YOU SEE YOUR NAME HERE?

Bruce Williamson agrees to continue as Appointed Clerk of Session; also agrees to continue on as Secretary of the HUPC Corporation for 2025.

John Nitzsky agrees to continue on as Appointed Treasurer of the HUPC Corporation for 2025.

NOMINATING COMMITTEE, CLASS OF 2026 CONGREGATIONAL MEMBERS AT LARGE

1. Wayne Gannett
2. Meredith Eberz

Respectfully Submitted,
Trudy Hutchinson, NC

2024 Brooks BBQ Fundraisers Report

The 2024 HUPC budget approved by Session included 3 Brooks BBQ fundraisers with a total targeted income of \$9,000 toward the General Fund. Working with Brooks BBQ out of Oneonta, NY, and a sizable crew of Hamilton Union members, friends and youth, we successfully held these 3 events in June, August and September.

The June BBQ saw less than targeted sales and brought in slightly less than the targeted \$3,000 but leftover sales at church the following Sunday helped come closer to the budget. August's BBQ was deluged with monsoon rains but a dedicated, and soggy, crew of volunteers helped us sell out and exceed our target budget. (That same storm brought a tree down behind the church which punched a hole in the fellowship hall roof. We discovered this by finding wet ceiling tiles and a lot of water on the floor while we were packing up from the BBQ. September saw better weather and another sellout with income slightly surpassing our target again.

These fundraisers are an important part of our annual budget. We are only successful in these fundraisers thanks to the commitment, dedication and energy of our volunteers who help set-up and take down, greet customers, work the line, take and run orders, serve as cashiers and handle the final accounting. **Many thanks go to everyone who was involved in any or all of these fundraisers.**

Session has again included 3 Brooks BBQ fundraisers in their 2025 budget. We are "grandfathered in" on Brooks' schedule for similar Wednesdays in June, August and September, with exact dates to come. Everyone is asked and encouraged to plan on helping out at these fundraisers and set aside the dates (as soon as they become available).

Thank you all.

Bruce Williamson

Head Chicken